

The Learning Train Academy



TUITION AGREEMENT

1. Tuition for your child is \$ _____ per week. Anticipated Start Date is _____.
2. Tuition is due on Monday for the current week.
3. It is the parents' responsibility to place any cash payments in an envelope with the child's full name on it. We will not be responsible for any cash given to teachers or staff that are lost or stolen.
4. There is a \$50 non-refundable registration fee. In addition, at the time of enrollment you will be required to pay a deposit equal to the first weeks' tuition to confirm your child's enrollment. **Deposits are non-refundable after 30 days before the start date.**
5. You are required to pay the full tuition every week regardless of any absences. There are no refunds for illness, vacation, holidays, snow/emergency closures.
6. If you decide to withdraw from our program you must give at least two weeks' notice, or you will forfeit your deposit.
7. Tuition must be paid on time each week. If payments fall two weeks behind, your child will not be accepted into school until full payment has been made.
8. Delinquent payments will be reported to credit agencies and referred to outside agencies for collection.
9. **If you are receiving subsidy, and for whatever reason your subsidy is discontinued, you will be responsible for FULL TUITION PAYMENTS if your child attends past the child care stop date.**

The responsible parent or guardian having reviewed the policies and directives and this tuition agreement understand and accept the policies of The Learning Train Academy, LLC.

Parent's Signature

Print Child's Name

Date